



## **Academic Magnet School**

**713 Ramsey Street • Nashville, Tennessee 37206**

*The mission of Meigs Academic Magnet School is to provide a rigorous liberal arts curriculum that will allow our capable learners to perform at high standards of academic and social development.*

**Dr. S. Scott Underwood, Executive Principal**

**Dr. Sonja Rosse, Assistant Principal**

**Dr. Carmen Mullins, Assistant Principal**

**Ms. Melody Osborne, School Counselor - Grades 5 & 7**  
**Ms. Belinda Hotchkiss, School Counselor - Grades 6 & 8**

### **Contact Information:**

**School Phone:** 615-271-3222

**School Hours:** 8 am - 3 pm

**School Website:** [meigsacademicmagnet.org](http://meigsacademicmagnet.org)

**Meigs SEL Website:** [selatmeigs.weebly.com](http://selatmeigs.weebly.com)

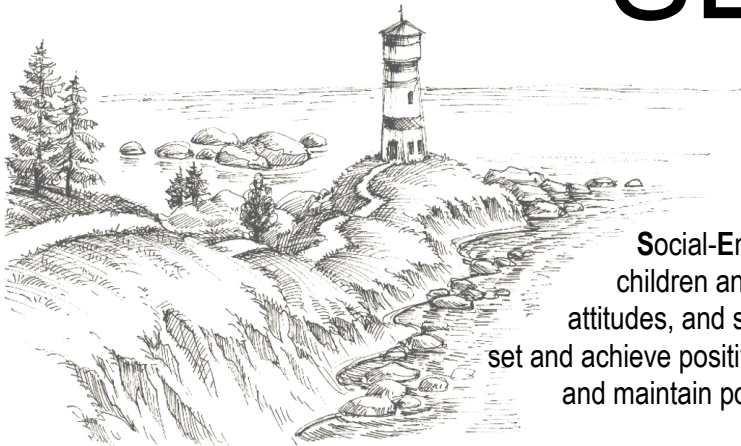
**Teachers' Pages:** [meigsacademicmagnet.org/teachers.html](http://meigsacademicmagnet.org/teachers.html)

**PTO Website:** [meigspto.com](http://meigspto.com)

**Campus Portal:** [familyportal.mnps.org](http://familyportal.mnps.org)

**Online School Directory:** <https://meigsdirectory.evrits.com>

# SEL at Meigs



## What is SEL (Social-Emotional Learning)?

Social-Emotional Learning (SEL) is the process through which children and adults acquire and effectively apply the knowledge, attitudes, and skills necessary to understand and manage emotions, set and achieve positive goals, feel and show empathy for others, establish and maintain positive relationships, and make responsible decisions.

## Why is SEL important?

Students exposed to SEL in school tend to do better than their peers on a number of indicators: positive social behaviors and attitudes, skills such as empathy and teamwork, and academics. Additionally, they have fewer conduct problems, less emotional distress, and lower drug use, among many other benefits.

213 studies involving more than 270,000 students showed an 11 percentile-point gain in academic achievement compared to students who did not participate in SEL programs. These students also showed improved classroom behavior, an increased ability to manage stress and depression, and better attitudes about themselves, others, and school.

CASEL - Educating Hearts, Inspiring Minds

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## The Cavalier Code

### **Be Impeccable with Your Word**

*Say only what you mean. Avoid speaking against yourself or gossiping about others.*

### **Don't Take Anything Personally**

*When you are immune to the opinions and actions of others, you won't be the victim of needless suffering.*

### **Don't Make Assumptions**

*Communicate with others as clearly as you can to avoid sadness, misunderstandings, and drama.*

### **Always Do Your Best**

*Under any circumstance, simply do your best, and you will avoid self-judgment, self-abuse, and regret.*

Based on *The Four Agreements* (Ruiz)

Visit our SEL at Meigs website

[selatmeigs.weebly.com](http://selatmeigs.weebly.com)

# Meigs Academic Magnet School Wide Student Support Plan 2020-2021

The staff of Meigs Academic Magnet School believes the environment of the classroom and the overall school should be orderly and free from disruption. We believe our students can and should behave appropriately. ***We believe appropriate behavior should be modeled, encouraged, and acknowledged.*** These beliefs have led to the development of our school-wide student support plan.

## **Expectations for Student Behavior: The Cavalier Code**

In support of our beliefs, we have established the following four major expectations for student behavior:

- **Be impeccable with your word.**  
Say only what you mean. Avoid speaking against yourself or gossiping about others.
- **Don't take anything personally.**  
When you are immune to the opinions and actions of others, you won't be the victim of needless suffering.
- **Don't make assumptions.**  
Communicate with others as clearly as you can to avoid sadness, misunderstandings, and drama.
- **Always do your best.**  
Under any circumstance, simply do your best, and you will avoid self-judgment, self-abuse, and regret.

### **What Cavalier Code behavior looks like . . .**

- Be kind to yourself and others, take care of school property, dress appropriately, and be positive.
- Make good choices, take care of yourself, keep up with your belongings, complete your work on time and with your best effort, carry your ID Badge at all times, be on time for school and class, and attend class prepared for success by bringing necessary materials.
- Solve problems, use materials wisely, and recycle when possible.
- Ask for help when you need it.

## **Student Rewards, Incentives, & Recognition**

When students meet or exceed school behavioral expectations, they may receive Live School points. Also, students will have the opportunity to participate in various activities.

- **Grade Level Reward Days** - *ex: Sports & activities outside & inside, as well as DJ dances. (To qualify for Grade Level Reward Days, students must have no less than a 3 effort grade in all of their classes for that particular nine weeks, and **must not have been referred to the office**)*
- **Weekly Meigs Moolah** - *Students may use Live School points to purchase Meigs Moolah which can be used as a raffle ticket to win prizes (provided by the Meigs PTO) in weekly drawings. They can also be used as currency to purchase items or privileges at the grade level stores and Reward Days.*
- **End of Semester Drawings** - *At the end of each semester there will be a Meigs Moolah drawing for a grand prize (ex. iPad mini) provided by the Meigs PTO.*
- **End of Year Carnival** - *In May, all students have the opportunity to participate in the School Carnival, sponsored by the Meigs Student Council.*

## **School Counselors**

Ms. Melody Osborne, School Counselor – Grades 5 & 7 (melody.osborne@mnps.org)

Ms. Belinda Hotchkiss, School Counselor – Grades 6 & 8 (belinda.hotchkiss@mnps.org)

# Meigs Academic Magnet School Wide Student Support Plan 2020-2021

## **Student Behaviors Referred to the Office**

At Meigs we believe in progressive discipline whereby teachers use a classroom discipline plan to handle most inappropriate behavior. However, a more serious violation or repeated misbehaviors will result in a discipline referral being sent to the office. *Disciplinary Referral consequences may include the following: Restorative Conference or Local Discipline, In School Suspension (ISS), Out of School Suspension (OSS), or Expulsion. All Zero Tolerance offenses defined by state law require a mandatory expulsion of 180 school days.*

### **Serious violations referred to the office may include the following:**

- Extreme disruption of the school environment
- Abusive and/or profane language used against a fellow student or staff member
- Fighting or hitting
- Theft
- Vandalism or Graffiti
- All Zero Tolerance offenses as outlined in the MNPS Student-Parent Handbook.

## **Meigs Attendance & Tardy Policy**

**Students are expected to attend school and to arrive on time to their classes.** For an excused absence, a parent note or email must be delivered (within 1-3 days after the absence) to the attendance clerk in the main office with the student's name, date of absence, and the reason for the absence clearly stated. **If students miss 10 or more days of school, a letter from the principal will be sent to their parents. This letter will state that all future absences will require a doctor's note to be excused.**

**When students are tardy to class or school, they will sign the classroom tardy log.** When students accumulate their 3rd and 4th tardy, the students and their parents will be warned by the classroom teacher that they will receive an office referral if they reach the 5th tardy. **After the 5th unexcused tardy, students will receive an office referral.** *\*When there are major traffic issues, an administrator may excuse students from signing the tardy log.*

## **Meigs Cell Phone & Electronic Device Policy**

At Meigs we encourage student use of technology. Therefore, students may possess a cell phone, iPad, Kindle or other electronic device while at school or school related events. However, during school hours (7:30 am-3:00 pm) electronic devices must remain off, not on vibrate, and must remain concealed, out of sight, unless used with teacher permission as part of a classroom activity. The MNPS Policy and the Meigs Acceptable Use Policy Applies to student use of electronic devices and the Internet during and outside of school hours.

- **1st offense** – *Discipline Referral, device is confiscated and stored in main office, and the student may retrieve device from main office after school.*
- **2nd offense** – *Discipline Referral, device is confiscated and stored in main office, the student may retrieve device from main office after school, and the student may receive 1-3 days of ISS.*
- **3rd offense** – *Discipline Referral, device is confiscated and stored in main office, the student may retrieve device from main office after school and the student may receive up to 3 days OSS. A parent conference may be requested and a behavior contract developed with the student.*

# 2020-2021 Meigs Academic Magnet School Dress Code

The Administration at Meigs reserves the right to modify this policy as necessary. The administration reserves the right to determine what may be disruptive or unsafe to the learning environment.

## Tops

***The following appropriately fitted tops are allowed:***

- Collared shirts - any color or pattern, with sleeves
- Meigs Wear - any color or pattern, with or without collars, with sleeves
- Meigs sleeveless team jerseys with tee shirt underneath, on game days
- Sweatshirts, hoodies, vests, jumpers, dresses - any color or pattern

***The following are not allowed:***

- Spaghetti straps, tank tops, tube tops
- Hoods on heads inside the building
- See-through clothing of any kind
- Shirts that display cleavage or midriff
- Inappropriate writing or images

## Bottoms

***The following appropriately fitted bottoms are allowed:***

- Pants, skirts, shorts, dresses, and jumpers that extend below fingertip length
- Pants or jeans of any color or pattern
- Meigs Wear shorts
- Leggings if worn under dresses, skirts, or tunics that extend below fingertip length
- Long sports warmup pants

***The following are not allowed:***

- Holes, sagging, rips, frayed hems, or patches
- Inappropriate writing or images
- Gym shorts outside of the gym
- Traditional cotton "sweat pants" with drawstrings at the waist and elastic at the ankles except when worn as part of a uniform on game days only

## Footwear, Headwear, & Outer Wear

***The following are not allowed:***

- Flip flops, house shoes, or bedroom slippers
- Sandals without a heel strap
- Bandanas, scarves, sweatbands, sock hats, baseball caps, berets, do-rags, or hair nets

**Miscellaneous & Special Provisions**

- No chains or spiked accessories
- No tattoos that display inappropriate images or messages
- Approved head covering worn as a part of a student's bona fide religious practices or beliefs shall not be prohibited under this policy

The Administration at Meigs reserves the right to modify this policy as necessary. The administration reserves the right to determine what may be disruptive or unsafe to the learning environment.

# 2020-2021 Meigs Academic Magnet School Honor Code

As a Meigs student, it is my responsibility to be academically honest at all times. I understand that cheating, dishonesty, and the misuse of the work of others and falsely claiming it as my own, constitute behavior that is contrary to the sense of who we are as a community.<sup>1</sup> I understand that academic dishonesty is not only disrespectful to our academic community as a whole, but also unfair to individuals in our community who work diligently and honestly to complete assignments in a proper manner<sup>2</sup>.

At Meigs, we declare that cheating and dishonesty in any form is inconsistent with our values and aspirations, and in particular, the following forms of behavior will not be tolerated at our school:

1. **Copying the work** (including homework, written assignments, or projects of any kind) of another student and representing it as one's own;
2. **Copying the answers of another student during an exam, a test, or a quiz;**
3. **Possessing or using notes or crib sheets during an exam, a test, or a quiz;**
4. **Completing any assignment in a fashion forbidden by the teacher who makes the assignment;**
5. **Plagiarism** (which we define as "to represent the words or unique ideas of another as one's own, or to quote the words of another individual or source in a written assignment without giving appropriate attribution to the true source");
6. **Obtaining from another student who has previously taken an exam, test, or quiz, information relating to either the questions on the exam, test, or quiz, or any responses to such questions;**
7. **Lying to a teacher about an assignment, or about one's reason for failing to complete or turn in an assignment;**
8. **Lying to a teacher about anything else having to do with one's schoolwork, attendance, or tardiness to class.**

We further declare that a student who aids or abets another student in his or her enactment of any of the above-described forms of dishonesty is equally guilty of the kind of behavior that we as a community will not tolerate.

We acknowledge that we as students have unique opportunities to discourage, disrupt, and diminish acts of cheating and other forms of dishonesty as we observe or learn of them, and we understand that the faculty and administration of Meigs are committed to protect and ensure the confidentiality of any conversations we may have with them about our observations or awareness of acts of dishonesty<sup>3</sup>.

## Meigs Academic Misconduct Policy

When students are expected to do their own work (on assignments, projects, and assessments), **they will not cheat, copy, or take credit for somebody else's work.** When using other people's ideas, words, or information, students will properly cite their sources of information.

**1st offense-** Referral to office, Restorative Conference, and Academic Misconduct Assignment. There is no opportunity for a retake.

**2nd offense-** Referral to office, 1 day of In-School Suspension, and referral to counselor. There is no opportunity for a retake.

**3rd offense-** Referral to office, minimum of 1 day of Out-of-School Suspension, and referral to counselor for Support Team (S-Team) meeting with parents. There is no opportunity for a retake.

<sup>1</sup> Language taken from Hume-Fogg Honor Code and used with permission of Hume-Fogg

<sup>2</sup> Language taken from Hume-Fogg Honor Code and used with permission of Hume-Fogg

<sup>3</sup> Language taken from Hume-Fogg Honor Code and used with permission of Hume-Fogg

# Acceptable Use and Accountability Procedures for Students

Meigs Academic Magnet  
Laptops, iPads, & Personal Devices

Meigs Academic Magnet provides access/use of school laptops, iPads, and personal devices to students. Students will have access to the Internet and a variety of applications to enhance learning within the classroom using these devices.

- The devices are the property of Meigs Academic Magnet and MNPS. For students using a personal device, the following statements are still applicable, unless otherwise noted.
- iPads will be distributed and assigned to students according to the "Student List Notebook" on each cart.

Students must agree to the following statements in order to use of these devices.

1. I will use this device as a learning tool and understand that it can greatly enhance my ability to be an independent learner.
2. I am responsible for the device assigned for my use and am required to know where it is at all times.
  - a. I will use only the device assigned to me, and will not share the device with another student unless I have teacher permission.
  - b. I will keep the device in a safe place and in the case at all times. I will not leave the device unattended or in an unsupervised area. (Ex: table, floor, chair, hallway, etc.)
  - c. I will immediately report any damage or issues with the device to a teacher.
  - d. I will not download unauthorized apps, music, images, videos, etc. on the device.
  - e. I will keep the device clean by having clean hands and wiping the screen with a soft cloth only (provided on each cart). I will not use cleansers of any kind.
  - f. I will not eat (meals, snacks, or treats) or drink while using the device.
  - g. I will not lean on the device, and will not place anything (books, binders, backpacks, etc.) near or on the device that could put pressure on the screen.
  - h. I will carefully return the device to its proper place (and proper position) in the cart at the end of class, or when directed by the teacher.
3. I will not set or alter any settings on the device, including screensavers, passwords, folders, and/or bookmarks. This includes adding a website to the home screen.\*
4. I will use the device in my classroom (education setting) only with my teacher's permission and only as my teacher directs.
5. I will use the camera only for pre-approved instructional purposes. Students and teachers may only photograph or record others from whom they have received permission to do so.
6. I will back up my work online (through email or saving to a cloud-based service (iCloud, DropBox, OneDrive, etc.). It is my responsibility to ensure that my work is not lost due to mechanical failure or accidental deletion. Malfunctions of laptops, iPads and/or personal devices are not an acceptable excuse for not submitting work.
7. I will not share ear buds with another student.
8. I understand that if I fail to follow these rules, I may lose the opportunity to use the devices as a learning tool.

## Student Activities That Are Strictly Prohibited

- a. Illegal installation or transmission of copyrighted apps, images, music, videos and/or text.
- b. Any action that violates MNPS School Board Policy, Meigs Acceptable Use and Accountability Procedures for Students, or public law.
- c. Changing of settings or passwords.\*
- d. Downloading apps, images, music, videos, etc. without teacher authorization.\*
- e. Spamming - sending mass or inappropriate emails.
- f. Bypassing the MNPS web filter.
- g. Any overt misuse of the iPad.

## Digital Citizenship and Student Discipline

We expect that all students will be fully engaged in school work using these outstanding learning tools and that very few, if any, discipline issues will arise. We expect students to be responsible digital citizens at all times. However, if any student violates any part of the above guidelines, disciplinary action will be taken.

Consequences include, but are not limited to:

- 1st Offense - Student will not have the use of the device for 1 week. All work is expected to be completed during this time.
- 2nd Offense - Student will not have the use of the device for 2 weeks. All work is expected to be completed during this time.
- 3rd Offense - Student will not have the use of the device for a period of time determined by the Meigs Administration. All work is expected to be completed during this time.

\*Not applicable to a student's personal device.

## **Meigs Academic Magnet | 2020-2021**

### **Virtual Behavior Expectations**

1. Video should be on mute unless the student is asked to speak.
2. Students should show their face on the camera.
3. Only students who are receiving instruction should be on the camera/participating in class.
4. During synchronous instruction students should be fully engaged.
5. Students should be fully clothed, with no inappropriate language, drug/alcohol, weapons on their clothing, or they will be asked to change to participate on camera.



# Helpful Resources

Websites:

[meigsacademicmagnet.org](http://meigsacademicmagnet.org)

[selatmeigs.weebly.com](http://selatmeigs.weebly.com)

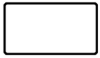
## Annotation Chart



= I have a question / something I don't know (student writes out a question)



= Aha! Wow! Interesting! / I discovered ...



= Draw a box around a stand-out word or phrase.



= Circle an unknown word.



= I recognize the word, but unsure of meaning / unsure of use in certain context



= Main Idea / question in Math or Science to be solved



= Supporting details / important details or quantities that are known



= I can make a connection. This reminds me of ...



= Discover more about topic

## CALL HOMEWORK HOTLINE!

(615) 298 – 6636

Toll Free: 1 – 888 – 868 – 5777

Belmont: (615) 298 – 1470 4 – 8 P.M.

Monday – Thursday

English – Spanish – Arabic – Kurdish – Swahili